**Padbury Parish Council**

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3rd June 2021

Dear Councillors and Residents of Padbury,

I hereby give you notice that the Parish Council meeting will be held at the Village Hall on Wednesday 9th June 2021 at 7.30pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend and before the Parish Council Meeting there will be a period of public questions.

**PLEASE NOTE**: Use the sanitiser provided; Masks must be worn; Maintain social distancing; DO NOT attend if you or anyone in your household has Covid symptoms. If you develop symptoms within 7 days of attending the hall please advise the clerk immediately. NHS QR posters are situated in the main hall – names, addresses and telephone numbers of all those attending will be recorded.

*Pam Molloy*

Pam Molloy, Parish Clerk

# **AGENDA**

## Apologies

Members are asked to receive apologies.

## Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

## Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on Thursday 20th May 2021 - Copy attached PPC/01/21-22.

## Sports Field, Play Area & Woodland

* Re-development of the Pavilion – Councillor Burton has arranged an appointment with a structural engineer to attend and provide a report on 18/6/21. Councillor Morris also attending.
* Play Area lease – Chandler Ray dealing with the Land Registry.
* Play area replacement of equipment and maintenance works – Clerk has met two contractors so far, arranging a third.
* Rospa annual inspection reports circulated 20/5/21 – Members to note that the clerk will be creating a list of maintenance items.
* Pavilion cleaner – Clerk to update.
* Members to discuss the installation of a gate in the fence line.

## Planning

5.1 New applications since last meeting:

None

5.2 Decisions made by Buckinghamshire Council:

None

5.3 Awaiting determination by Buckinghamshire Council: Members are asked to note the following applications that are pending consideration by Buckinghamshire Council.

* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street.
* 20/04282/ALB – Painting of internal timber beams in white paint (retrospective) – The Ramblers, Main Street
* 20/04298/APP – Retention of boundary treatment to the front and rear of the property – The Ramblers, Main Street
* 21/00392/APP – Removal of condition 2 (Materials) on application 16/02805/APP Conversion of a storage barn to farm managers accommodation and office. We intend to install an air source heat pump to heat the barn, therefore the need is to minimise heat loss through installation of UPVC windows. Windows to be allowed as UPVC rather than wood. Colour will be dark oak to match existing barn – Padbury Hill Farm, Steeple Claydon Road
* 21/01493/APP – Single storey extension to east elevation – Low Farm, Thornborough Road
* 21/01490/APP – Single storey rear extension – 3 Amblers Way
* 21/00755/APP – Replacement of 7 windows – 24 Old End
* 21/00756/ALB – Replacement of 7 windows – 24 Old End

5.4 Other Planning issues:

* 19/03554/ACL – Application for a Lawful Development Certificate on the grounds that construction of the detached dwelling was commenced in accordance with planning permission ref. 15/01216/APP by clearing the site and demolishing garages on the site – Old Oak House, Old End. Certificate refused. Appeal lodged and allowed**.** Enforcement notice issued by Buckinghamshire Council on the 9th December. **Appeal** lodged ref: 21/00009/ENFNOT, start date is 22/2/21
* 20/03674/ACL – Application for a Lawful Development Certificate for a Proposed Construction of a detached dwelling (C3) – Old Oak House, Old End – **Appeal** lodged ref: 21/00008/NONDET, start date is 22/2/21
* 20/03675/APP - Construction of extensions to the permitted dwelling (retrospective) – Old Oak House, Old End. Parish Council requested this to be Called In. **Appeal** lodged ref: 21/00007/NONDET, start date is 22/2/21

## Finance

6.1 Account Balances: The balances for the Bank accounts are as follows:

* Barclays Community Current account ending 959, £31,143.60 (as at 31st May 2021)
* Barclays savings account ending 970, £18,435.56 (as at 31st May 2021)
* Barclays Millennium Wood account ending 198, £15,909.39 (as at 31st May 2021)

6.2 Payments:

Paid between meetings:

* NPower - £245 – Unmetered street lighting March 2021. D/debit 14/5/21

Payments to be agreed at meeting:

* P Molloy - £411.60 - May salary. Cheque 102215
* P Molloy - £101.20 – Expenses (printer cartridges and stamps). Cheque 102215
* R Gough – £45.00 – May caretaking costs. Cheque 102216
* NPower - £236.53 (£197.11 + £39.42 VAT) – Unmetered street lighting for April 2021. D/debit 21/6/21

6.3 Income:

* £436.83 – Tennis Club – 50% of rent and electricity usage.

6.4 Income and Expenditure reports - Members are asked to review and agree the Income, Expenditure, Summary and Budget year to date statements as of 31st May 2021.

6.5 Members to note that the 2020-21 audit was submitted to the external auditors on 29th May 2021.

6.6 Members to note that the confirmation of the dates of the period for the exercise of public rights are 14th June to 23rd July 2021.

6.7 Members to note that the bank mandate has yet to be updated.

## Other Parish Council Business

* Speed Indication Displays – Clerk and Councillors Burton and Green to attend a meeting to go through the data reports – date to be arranged. Clerk to contact Buckinghamshire Council regarding the relocation of one of the poles.
* Members to note that the insurance has been renewed.
* EWR Parish Council Compound Visit – Email dated 28/5 inviting councillors to attend their compound. Councillors Dickens, Burton and Green have agreed to attend. Date to be arranged.
* Email received from the WI circulated 3/6/21 – They want to plant 1 or 2 trees and maybe some bulbs to celebrate their centenary this year and would like to do something in the village to mark this occasion. A cultivation licence is required if planted on Buckinghamshire Council land and costs £110.

## Maintenance/Environmental issues

* Community Support Group within Padbury – Job list and blank risk assessment circulated for comment 2/6/21. Risk assessments need to be carried out prior to any jobs being allocated.
* Greener Padbury Group – Email dated 30/5 – Members to resolve if a copy of the lease and the Woodland Trust management plan can be provided to them. Members to also discuss and resolve information contained in the terms of reference.

## Buckinghamshire Council

* The re-surfacing of the footway on Main Street is now complete – Clerk raised concerns re grass verges with Buckinghamshire Council. Advised on the 9th March that works will be carried out. *Chased for an update 5/4, 11/5 and 3/6*.
* Crossing on the A413 – Statutory consultation expired 29th April. Works due to be carried out during the school summer holidays.

## Highways

* Flooding on Main Street – Following a site visit, the Local Area Technician for Buckinghamshire Council advised that the following works would be carried out: unblocking storm drain, clearing drains and the ditch will also be cleared.

Councillor Dickens advised that some works had been carried out and that he would inspect and report back.

* Road weight limit or reduce speed to 20mph – Clerk to contact Buckinghamshire Council for advice.

## Dates of next meetings – Padbury Parish Council – Members are asked to note:

13th July 2021, 14th September 2021, 12th October 2021, 9th November 2021 & 14th December 2021